



**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002**

Observations of the UGC Expert Committee on the information submitted by State Private Universities for ascertaining their norms and standards

A. Legal Status

S.No.	Information	Information submitted by the University	Observation of the UGC Expert Committee
1.1	Name and Address of the University	SRM University, Sikkim, 5 th Mile Tadong, Ranipool P.O., Gangtok, Sikkim, 737102	
1.2	Headquarters of the University	SRM University, Sikkim, 5 th Mile Tadong, Ranipool P.O., Gangtok, Sikkim, 737102	
1.3	Information about University	Website: www.srmus.ac.in Email : registrar@srmus.ac.in a. Phone numbers and e-mail of Chancellor Name : Dr. T.P. Ganesan Phone Number: +91 3592 231666, +91 3592 232666 Email Id : chancellor@srmus.ac.in b. Phone numbers and e-mail of Vice-Chancellor	

	Information about Authorities of the University	<p>Name : Dr. N. Sethuraman Phone Number : +91 3592 231666, +91 3592 232666 Mobile Number: +91 9940036008 Email Id : vc@srmus.ac.in</p> <p>c. Phone numbers and e-mail of Registrar Name: Dr. R. Anbalagan Phone Number: +91 3592 231666, +91 3592 232666 Mobile Number : +91 7797009999, +91 9444812692 Email Id: registrar@srmus.ac.in</p> <p>Board of Governors, Board of Management, Academic Council, and Finance Committee Details are provided in Appendix XVIII</p>								
1.4	Date of Establishment	October 2013								
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/Trust Deed to be enclosed)	SRM Trust, Chennai Copy of the Trust Deed is enclosed in Annexure A-1								
1.6	Composition of the Society/Trust	Details are provided in Appendix-I								
	<table border="1"> <thead> <tr> <th>Name</th> <th>Address</th> <th>Occupation</th> <th>Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name	Address	Occupation	Designation in the Society/Trust					
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	(Details provided in Appendix-I)										
1.7	<p>Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:-</p> <table border="1"> <thead> <tr> <th>Name of the member</th> <th>Address</th> <th>Name of the society/trust</th> <th>Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>(Details provided in Appendix-II)</p>	Name of the member	Address	Name of the society/trust	Designation in the Society/Trust					See Appendix - II	
Name of the member	Address	Name of the society/trust	Designation in the Society/Trust								
1.8	<p>Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-</p> <table border="1"> <thead> <tr> <th>Name of the University / Educational Institution</th> <th>Activities</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table> <p>(Details provided in Appendix-III)</p>	Name of the University / Educational Institution	Activities			<p>Yes.</p> <p>Application for setting up of SRM University, Andhra Pradesh at Amaravathi</p>					
Name of the University / Educational Institution	Activities										
1.9	<p>Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-</p> <table border="1"> <thead> <tr> <th>Name of the Organization</th> <th>Activities</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	Name of the Organization	Activities			No					
Name of the Organization	Activities										

	(Details provided in Appendix-IV)		
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed) Enclosed Not enclosed	Enclosed in Annexure A-2	
1.11	Whether the University has been established by a separate State Act?	Yes	

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	No	
2.2	Territorial Jurisdiction of the University as per the Act	As per Shri Ramasamy Memorial University, Sikkim Act, 2013 (Chapter II, Clause 3.4)	
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	Yet to be established	
2.4	Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:- a. Place of the off-campus b. Letter No. & date of the approval of State Government c. Letter No. & date of the approval of UGC (Details provided in Appendix-V) (Please attach attested copy of the approval)	No	
2.5	Whether any off-shore campus established? If		

	<p>yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <ul style="list-style-type: none"> a. Place of the off-shore campus b. Letter No. & date of the approval of Host Country c. Letter No. & date of the approval of Government of India <p>(Details provided in Appendix-VI) (Please attach attested copy of the approval)</p>	No	
2.6	<p>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</p>	No	
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC? (Details provided in Appendix-VII) (Please enclose attested copy of the approval from the competent authority)</p>	No	

C. Academic Activities Description

3. Academic Programmes

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State</p>	<p>As per the SRM University, Sikkim ACT 2013, the University is empowered to offer any</p>	
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	Government and its reference (Details provided in Appendix-VIII)	UG/PG/Diploma/Certificate/ M.Phil/ Ph.D programmes as laid down in clause 15 of SRMUS ACT Details are provided in Appendix-VIII																												
3.2	Current number of academic programmes/ courses offered by the University	<table border="1"> <thead> <tr> <th>Programme</th> <th>Sanctio n ed Intake</th> <th>Actual enrolment</th> </tr> </thead> <tbody> <tr> <td>UG</td> <td>2014-15: 175 2015-16: 310</td> <td>2014-15: 62 2015-16: 169</td> </tr> <tr> <td>PG</td> <td>2014-15: 70 2015-16: 140</td> <td>2014-15: 42 2015-16: 41</td> </tr> <tr> <td>Diploma</td> <td>-</td> <td>-</td> </tr> <tr> <td>PG Diploma</td> <td>-</td> <td>-</td> </tr> <tr> <td>Certificate course</td> <td>-</td> <td>-</td> </tr> <tr> <td>M.Phil</td> <td>-</td> <td>-</td> </tr> <tr> <td>Ph.D.</td> <td>-</td> <td>-</td> </tr> <tr> <td>Any other (pl. Specify)</td> <td>-</td> <td>-</td> </tr> </tbody> </table> Details are provided in Appendix- IX	Programme	Sanctio n ed Intake	Actual enrolment	UG	2014-15: 175 2015-16: 310	2014-15: 62 2015-16: 169	PG	2014-15: 70 2015-16: 140	2014-15: 42 2015-16: 41	Diploma	-	-	PG Diploma	-	-	Certificate course	-	-	M.Phil	-	-	Ph.D.	-	-	Any other (pl. Specify)	-	-	
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Ph.D.	-	-																												
Any other (pl. Specify)	-	-																												
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to: a. Start new courses b. To increase intake	Not applicable now																												
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-	No																												

	Name of the Study Centre			Courses offered	No. of students enrolled			
3.5	Temporal plan of academic work in the University Semester system/ Annual system				Semester System is followed for all the branches			
3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:- a. Name of the course(s) b. Since when started c. Whether the University has applied for permission from UGC? (Details provided in Appendix-XI)				No			

4. Student Enrolment and Student Support

Particulars		Number of students enrolled in the University for the current academic year 2014-15, 2015-16 according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)									Batch wise details of Students enrollment in to the University are as below as on date :								
		No. of students from the same State where the University is located			No. of students from other States			No. of NRI students			No. of overseas students excluding NRIs						Grand Total		
		2014	2015	Total	2014	2015	Total	2014	2015	Total	Foreign Students			Person of Indian Origin students			2014	2015	Total
UG	M	22	83	105	5	8	13	-	0	0	4	1	5	-	0	0	22	83	105
	F	14	75	89	3	8	11	-	0	0	1	1	2	-	0	0	14	75	89

	T	36	158	194	8	16	24	-	0	0	5	2	7	-	0	0	36	158	194
PG	M	26	10	36	12	0	12	-	0	0	2	1	3	-	0	0	26	10	36
	F	25	17	42	9	0	9	-	0	0	1	0	1	-	0	0	25	17	42
	T	51	27	78	21	0	21	-	0	0	3	1	4	-	0	0	51	27	78
M.Phil	M	Not Applicable																	
	F																		
	T																		
Ph.D.	M																		
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	T																		
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	T																		
Certificate	M																		
	F																		
	T																		
Any Other (Pl. Specify)	M																		
	F																		
	T																		

M-Male, F-Female, T-Total

Category-wise No. of student		Category											
4.2					Female			Male			Total		
					2014	2015	Total	2014	2015	Total	2014	2015	Total
		SC			3	9	12	1	5	6	4	14	18
		ST			6	8	14	1	11	12	7	19	26
		OBC			9	21	30	13	23	36	22	44	66
		PH			0	0	0	0	0	0	0	0	0

		General	19	53	72	26	52	78	45	105	150
		Foreign	2	1	3	7	2	9	9	3	12
		Total	39	92	131	48	93	141	87	185	272
4.3	Details of the two batches of students admitted :	Particulars	Batch 1			Batch 2					
			Year of Entry – 2014			Year of Entry – 2015					
			UG	PG	Total	UG	PG	Total			
		No. admitted to the programme	55	49	104	169	31	200			
		No. of Drop-outs	12	02	14	05	03	10			
		(a) Within four months of Joining									
		(b) Afterwards	03	02	05	01	01	02			
		(c) After First & Third Semester	01	01	02	01	01	02			
		No. appeared for the final year examination	NA	NA	NA	NA	NA	NA			
		No. passed in the final exam	NA	NA	NA	NA	NA	NA			
No. passed in first class	NA	NA	NA	NA	NA	NA					
4.4	Does the University provide bridge/remedial courses to the disadvantaged students? If yes, please give details	<p style="text-align: center;">Yes,</p> <p>The System of providing bridge / Remedial classes to educationally disadvantaged students is already in place and we are conducting the program in subjects in which students face any difficulties or need the improvement.</p> <p>Each student is attached to faculty mentor at the beginning of Program. Students have opportunity to meet with their faculty members frequently and discuss their academic improvements. The subject difficulty is identified during counseling session.</p>									
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	<p>Yes, In the form of scholarships to socially and economically disadvantageous category / group and Sikkim natives. (ranging from 25 % of tuition fees).</p>									

4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.	No									
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	Yes. www.srmus.ac.in Yes updated regularly.									
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	Through Newspaper Advertisements at National and Regional level and through electronic media including our official website.									
4.17	<p>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name of the complainant</th> <th style="width: 20%;">Complaint against</th> <th style="width: 20%;">Date of complaint</th> <th style="width: 40%;">Action taken by the University</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(Details provided in Appendix-XII)</p>	Name of the complainant	Complaint against	Date of complaint	Action taken by the University					Yes, A grievance redress cell has been established under the Head of the Institution.	
Name of the complainant	Complaint against	Date of complaint	Action taken by the University								

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	The Board of Studies of each faculty of SRMUS proposes the syllabus and curriculum proposed by the department concerned. It is approved in the Academic Council and Board of Management subsequently. List enclosed.	
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the	The revision is based on the recommendations of	

	curriculum last updated?	BOS and Academic council. Curriculum or syllabus is revised during 2015-16 with the addition of additional skill courses, credit revision in environmental studies as per UGC norms.	
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes, Enclosed in Annexure A-3	
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach	For UG programmes, several inter disciplinary courses are offered as common courses as per UGC guidelines. Smart class room facilities have been provided. The syllabus and curriculum of each program include latest field areas with case studies, inquiry-based learning, project based approach.	
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	University is planning to perform the annual academic audit through an expert Committee.	
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	Corporate tie-ups, Industrial visits, hands-on training, seminars, workshops and guest-lectures done.	
5.7	Please provide details of the examination system (Whether examination based or practical based)	Students are evaluated through continuous internal evaluation assessment by way of Cycle test, case studies, quiz, group discussion, project based learning, practical exercises etc., The term end examination includes both theory and practical.	
5.8	What methods of evaluation of answer scripts does the University follow? Whether external	Yes, Examination evaluation is done by both internal and external examiners.	

	experts are invited for evaluation?																							
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	<table border="1"> <thead> <tr> <th>Sl</th> <th>Course</th> <th>No</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>MCA II Year</td> <td>01</td> </tr> <tr> <td>2</td> <td>B Voc I Year</td> <td>02</td> </tr> <tr> <td>3</td> <td>BCA I Year</td> <td>01</td> </tr> <tr> <td>4</td> <td>BSc IT I Year</td> <td>01</td> </tr> <tr> <td>5</td> <td>B Com I Year</td> <td>01</td> </tr> </tbody> </table> <p>There is a malpractice committee dealt the cases (Nov 2015) as per the norms. List enclosed in Annexure A-8.</p>	Sl	Course	No	1	MCA II Year	01	2	B Voc I Year	02	3	BCA I Year	01	4	BSc IT I Year	01	5	B Com I Year	01				
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4	BSc IT I Year	01																						
5	B Com I Year	01																						
5.10	Does the University have a continuous internal evaluation system?	Yes																						
5.12	How are the question papers set to ensure the achievement of the course objectives?	Question papers are set according to the Syllabus and guidelines provided by the University & later reviewed by the scrutiny Committee.																						
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	Question paper setters / Examiners are chosen from a panel of experienced Professors suggested by Head of the Department concerned. Chief Superintendent will allocate invigilation duty to the faculty members.																						
5.14	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format: -	<p>The examinations are conducted semester-wise as per the academic calendar of the University.</p> <table border="1"> <thead> <tr> <th>Semester</th> <th>Date of Examination</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td colspan="3">2014-15 Batch</td> </tr> <tr> <td>I</td> <td>26-11-14 to 03-11-14</td> <td>18-12-14</td> </tr> <tr> <td>II</td> <td>22-05-15 to 03-06-15</td> <td>09-06-15</td> </tr> <tr> <td>III</td> <td>18-11-14 to 30-11-15,</td> <td>19-12-15</td> </tr> <tr> <td colspan="3">2015-16 Batch</td> </tr> <tr> <td>I</td> <td>01-12-15 to 09-12-15</td> <td>19-12-15</td> </tr> </tbody> </table>		Semester	Date of Examination	Result	2014-15 Batch			I	26-11-14 to 03-11-14	18-12-14	II	22-05-15 to 03-06-15	09-06-15	III	18-11-14 to 30-11-15,	19-12-15	2015-16 Batch			I	01-12-15 to 09-12-15	19-12-15
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D. Admission Process

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <ol style="list-style-type: none"> Through special entrance tests Through interviews Through their academic record Through combination of the above <p>Please also provide details about the weightage give to the above</p>	Candidates are selected on this basis of their academic records after screening.													
6.2	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</p> <table border="1" data-bbox="286 703 907 1046"> <thead> <tr> <th>Name of the National/state level entrance exam</th> <th>No. of students admitted</th> <th>% of students from the total admitted</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>2014-15</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> </tr> <tr> <td>2015-16 Through state level CET</td> <td>UG-9 PG-10 Total-19</td> <td>UG-5.3% PG-32.2% (overall-9.5%)</td> <td>NIL</td> </tr> </tbody> </table>	Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks	2014-15	NIL	NIL	NIL	2015-16 Through state level CET	UG-9 PG-10 Total-19	UG-5.3% PG-32.2% (overall-9.5%)	NIL	Under Sikkim Quota students are admitted on recommendation by the State Government as per norms.	
Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks												
2014-15	NIL	NIL	NIL												
2015-16 Through state level CET	UG-9 PG-10 Total-19	UG-5.3% PG-32.2% (overall-9.5%)	NIL												
6.3	Whether admission procedure is available on the University website and in the prospectus	Yes, Available in the University Website www.srmus.ac.in and also in the prospectus													
6.4	Please provide details of the eligibility criteria for admission in all the courses	UG: 10 +2 or equivalent MBA: Any graduate in 10+2+3 pattern MCA: Any graduate in 10+2+3 pattern with mathematics as one of the subject in +2.													
6.5	Whether University is providing any reservation/	Yes, As per information provided in 4.2.													

	relaxation in admission? If yes, please provide details in the following format:- <table border="1"> <thead> <tr> <th>Category</th> <th>No. of students admitted</th> <th>% of quota provided for reservation and preparation in respect of actual enrolment</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks						
Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks								
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:- <table border="1"> <thead> <tr> <th>Total No. of Seats (Course-wise)</th> <th>No. of total students admitted</th> <th>No. of students admitted under Management quota</th> <th>% of students admitted under management quota</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota					No	
Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota								
6.7	What is the admission policy of the University with regard to NRI and overseas students?	Admission are given to NRI and overseas candidates subject to their fulfilling eligibility criteria as per UGC Norms.									

E. Fee Structure

7.1	Present Course-wise fee structure of the University	Programme	Annual (2014-15)	Annual (2015-16)	
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	(Please provide head-wise details of total fee charged)	BSC (IT)	36,000	35,000	
		BCA	-	35,000	
		BBA	41,000	40,000	
		BCom	-	40,000	
		BSC Hospitality and Tourism	-	35,000	
		B.Voc Banking and Finance	41,000	40,000	
		MCA	69,000	70,000	
		MBA	84,000	80,000	
		MCA (Lateral)	-	80,000	
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	Nil			
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes			
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Yes. It is charged as per the University Website and Prospectus. And there are no hidden charges			
7.5	Mode of Fee collection	Flexible. Both Yearly and semester wise fee collection in the form of DD / Cheque.			
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	Yes. 25 % concession fee is provided to Sikkim natives.			
7.9	Details of the Hostel Fee including mess charges	Rupees 75,000 per year Rooms are furnished, TV, Wi-Fi Connectivity etc.			
7.10	Any other fee	Nil.			

7.11	Basis of Fee Structure	Based on the working cost and of optimal maintenance cost of facilities	
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	Nil	
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	Scholarships are provided to meritorious students, socially and economically disadvantaged category / group and Sikkim natives, (ranging from 25 %.)	

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)	<table border="1"> <thead> <tr> <th rowspan="2">Dept.</th> <th colspan="2">Professor</th> <th colspan="2">Associate Professor</th> <th colspan="2">Assistant Professor</th> </tr> <tr> <th>Sanctioned</th> <th>Filled</th> <th>Sanctioned</th> <th>Filled</th> <th>Sanctioned</th> <th>Filled</th> </tr> </thead> <tbody> <tr> <td>IT</td> <td>1</td> <td>1</td> <td>-</td> <td>-</td> <td>6</td> <td>6</td> </tr> <tr> <td>Mgmt</td> <td>2</td> <td>2</td> <td>-</td> <td>-</td> <td>7</td> <td>7</td> </tr> <tr> <td>Mathematics</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>1</td> </tr> <tr> <td>English & CDC</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>3</td> <td>3</td> </tr> <tr> <td>Hospitality</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>2</td> <td>2</td> </tr> </tbody> </table>						Dept.	Professor		Associate Professor		Assistant Professor		Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled	IT	1	1	-	-	6	6	Mgmt	2	2	-	-	7	7	Mathematics	-	-	-	-	1	1	English & CDC	-	-	-	-	3	3	Hospitality	-	-	-	-	2	2	
		Dept.	Professor		Associate Professor		Assistant Professor																																																	
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		English & CDC	-	-	-	-	3	3																																																
Hospitality	-	-	-	-	2	2																																																		
8.2	Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise) (Details provided in Appendix-XIII)																																																							

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications

8.3	Category-wise No. of Teaching Staff				
		Category	Female	Male	Total
		SC	-	1	1
		ST	-	1	1
		OBC	2	-	-
		PH	-	-	-
		General	5	13	18
		Total	7	15	22

8.4	Details of the permanent and temporary faculty members in the following format	Particulars	Female	Male	Total
		Total no. of permanent teachers	8	14	22
		No. of teachers with Ph.D. as on the highest qualification	1	4	5
		No. of teachers with M.Phil as on the highest qualification	4	4	7
		No. of teachers with PG as on the highest qualification	3	6	10
		Total no. of temporary teachers	Nil	Nil	Nil
		No. of teachers with Ph.D. as the highest qualification	-	-	-
		No. of teachers with M.Phil as the highest qualification	-	-	-
		No. of teachers with PG as the highest qualification	-	-	-
		Total no. of part-time teachers	Nil	Nil	Nil

		No. of teachers with Ph.D. as the highest qualification	-	-	-
		No. of teachers with M.Phil as the highest qualification	-	-	-
		No. of teachers with PG as the highest qualification	-	-	-
		Total No. of visiting teachers	-	-	-

8.5	Ratio of full-time teachers to part-time/contract teachers	NIL	
8.6	Process of recruitment of faculty -Whether advertised? (pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC Regulation?	Process of recruitment is based on advertisements in the national / Regional Newspapers and website. The selection committee is constituted as per UGC guidelines. Scrutiny of the applications and conduct of interview would be done by the selection committee. Enclosed in Annexure A-4. Yes	
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:- Self Appraisal Evaluation Peer Review Students evaluation Others (specify)	Yes, The self-appraisal system is evolved based on UGC guidelines. Yes, Student feedback system available.	
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	Management & Commerce : 1:11.6 Information Technology : 1: 12.7 Hospitality & Tourism : 1:14.5	

8.9	<p>Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:- Scale of Pay with all the allowances</p> <p>Professor – Associate Prof.- Assistant Prof. –</p> <p>Mode of Payment – (Cash/Cheque)</p>	<p style="text-align: center;">Yes</p> <p>Prof: Rs 37400 - 67000 + AGP – 10000 plus allowances. Asso. Prof Rs.37400 – 67000 + AGP Rs 9000 Plus allowances Assist. Prof Rs.15600 – 39100 + AGP Rs 6000 / 7000 / 8000 Plus allowances Faculties are working in the pay scales (Consolidated salary will be provided during the probation period). Through ECS transfer to Individual Staff's Bank Account</p>	
8.10	<p>Pay /Remuneration provided to:- Part-Time Faculty – Temporary Faculty- Guest Faculty –</p>	<p>Not Applicable Now</p>	
8.11	<p>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)</p>	<p>All faculty members are being provided with specially designed faculty rooms, with wifi facility and further they are also offered accommodation and boarding facilities.</p>	

G. Infrastructure

9.1	<p>Does the University have sufficient space for Land & Building?</p>	<p>Yes. The current premises of the University are 53,500 Sq.ft built up area with class rooms, library, and laboratory and office space. The University is in the process of finalizing the plan to build and expand its campus to accommodate minimum 1000 number of students with student residences, faculty accommodation, seminar halls / auditoriums and other facilities. Copy Enclosed.</p>	
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9.2	Does the University have sufficient class rooms?	Yes, The University has sufficient class rooms equipped with projector.	
9.3	Laboratories & Equipment (Details provided in Appendix-XIV and Appendix-XV)	Laboratory and Equipment details are in Appendix XV	
a)	Item Description (make and model)		
b)	Location (Department)		
c)	Value (Rs.)		
d)	Present Condition		
e)	Date of Purchase		
9.4	Library		
a)	Total Space (all Kinds)	2000 sq.ft	
b)	Computer / Communication facilities	Yes, Available	
c)	Total no. of Ref. Books (Each Department)	School of Management : 192 Books School of IT : 140 books	
d)	All Research Journals subscribed on a regular basis	Details are provided in Appendix XVI	
9.5	Sports Facilities (Details provided in Appendix-XVI)	Details are provided in Appendix-XVII	
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)		
b)	Track for Athletics		
c)	Basketball courts		
d)	Squash / Tennis Courts		

e)	Swimming Pool (Size)		
f)	Indoor Sports Facilities including Gymnasium		
g)	Any other		
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Yes, University provides hostel facility to students. The rooms are well equipped with cupboards, TV, Wi-Fi connections with a high quality mess facility.	

H. Financial Viability

10.1	Details of the Corpus Fund created by the University Amount – FDR No. Date – Period - (Documentary evidence to be given)	Rupees Two Crore (₹ 2,00,00,000) 0941303001031/1 (23.06.2014) (with the Canara Bank) 10 Years Enclosed in Annexure A-5																	
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Year</th> <th>Income (in thousand)</th> <th>Expenditure (in thousand)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2014-2015</td> <td>Donation - 1,00,000 Tuition Fee - 1,791 Interest - 2,151</td> <td>Salary, Allowances, Retirement Benefits, Rent, Advt, other exp.etc. 16,750 Deposit with Govt of Sikkim 20,000 Building(Leased) & Constructions - 53,254</td> </tr> <tr> <td>2</td> <td>2013-2014</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>3</td> <td>2012-2013</td> <td>N/A</td> <td>N/A</td> </tr> </tbody> </table> <p>Audited statement enclosed in Annexure A-6</p>	S.No.	Year	Income (in thousand)	Expenditure (in thousand)	1	2014-2015	Donation - 1,00,000 Tuition Fee - 1,791 Interest - 2,151	Salary, Allowances, Retirement Benefits, Rent, Advt, other exp.etc. 16,750 Deposit with Govt of Sikkim 20,000 Building(Leased) & Constructions - 53,254	2	2013-2014	N/A	N/A	3	2012-2013	N/A	N/A	
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2	2013-2014	N/A	N/A																
3	2012-2013	N/A	N/A																
10.3	Source of finance and quantum of funds available for running the University (for last audited year)	Donation - Rs.10 Crores																	

	Fees – Donations- Loan – Interest- Any other (pl. Specify)-		
10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	Salary, Allowances, Retirement Benefits, Rent, Advt, other exp. etc. : Rs.1.6 Crores Deposit with Govt of Sikkim : Rs.2 Crores Building(Leased) & Constructions : Rs.5.32 Crores	

I. Governance System

11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):- Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others (Details provided in Appendix-XVII)	Details are provided in Appendix-XVIII	
11.2	Dates of the meetings of the above bodies held during the last 2 years	Minutes of Board of Studies and Academic Council enclosed in Annexure -3	

	(Enclose attested copy of the minutes of the meetings)		
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	20% BOS for each school will comprise of the following members: 1. Dean 2. HOD of the Schools 3. Senior Professors from the School 4. External Expert	
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	There are regular monthly meetings with the Faculty to review the progress of students to evolve new strategies and to improve the teaching –learning processes. There is an effective feedback system in place to get the students around in decision making process.	

J. Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following:- <ul style="list-style-type: none"> ➤ Student Teacher Ratio ➤ Class Rooms ➤ Teaching labs ➤ Research labs (Major Equipments) ➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars) ➤ Publications in last 3 years (Year-wise list) ➤ No. of Books Published ➤ Patents ➤ Transfer of Technology ➤ Inter-departmental Research (Inter-disciplinary) ➤ Consultancy ➤ Externally funded Research Projects ➤ Educational Programmes Arranged 	Enclosed in Annexure A-7	
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K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff	
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Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details

(Details provided in **Appendix-XIX**)

13.2	Summary of the Non-Teaching Staff				
		Particulars	Female	Male	Total
		Administrative Staff			
		Group A	1	-	1
		Group B	1	4	5
		Group C	1	-	1
		Group D	-	-	-
		Technical Staff			
		Group A	-	-	-
		Group B	-	1	1
Group C	-	1	1		
Group D					

			-	-	-
		Grand Total	3	6	9
13.3	No. of Non-teaching staff category wise	Category	Female	Male	Total
		SC	-	-	-
		ST	1	-	1
		OBC	2	2	4
		PH	-	-	-
		General	-	4	4
		Total	3	6	9
13.4	Ratio of Non-teaching staff to students	1 : 30 (272 STUDENTS 9 NTS)			
13.5	Ratio of Non-teaching staff to faculty	1 :2.4 (9 NTS 22 TS)			

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years	The University commenced classes in the month of September 2014.																																																																																			
	<table border="1"> <thead> <tr> <th rowspan="2">Course</th> <th colspan="3">No of candidates appeared</th> <th colspan="3">Results for first two semesters</th> </tr> <tr> <th>III Sem</th> <th>II Sem</th> <th>I Sem</th> <th>III Sem</th> <th>II Sem</th> <th>I Sem</th> </tr> </thead> <tbody> <tr> <td>BSC HTM</td> <td>-</td> <td>-</td> <td>30</td> <td>-</td> <td>-</td> <td>22</td> </tr> <tr> <td>BBA</td> <td></td> <td></td> <td>24</td> <td></td> <td></td> <td>13</td> </tr> <tr> <td>B.Voc (Banking and Finance)</td> <td></td> <td></td> <td>7</td> <td></td> <td></td> <td>5</td> </tr> <tr> <td>B.SC(IT)</td> <td></td> <td></td> <td>14</td> <td></td> <td></td> <td>8</td> </tr> <tr> <td>B.Com</td> <td></td> <td></td> <td>10</td> <td></td> <td></td> <td>7</td> </tr> <tr> <td>BCA</td> <td></td> <td></td> <td>81</td> <td></td> <td></td> <td>60</td> </tr> <tr> <td>MBA</td> <td></td> <td></td> <td>29</td> <td></td> <td></td> <td>25</td> </tr> <tr> <td>MCA</td> <td>25</td> <td>15</td> <td>16</td> <td>22</td> <td>14</td> <td>15</td> </tr> <tr> <td>MBA</td> <td>26</td> <td>26</td> <td>27</td> <td>24</td> <td>25</td> <td>24</td> </tr> <tr> <td>BSC-IT</td> <td>11</td> <td>12</td> <td>13</td> <td>11</td> <td>12</td> <td>13</td> </tr> </tbody> </table>	Course	No of candidates appeared			Results for first two semesters			III Sem	II Sem	I Sem	III Sem	II Sem	I Sem	BSC HTM	-	-	30	-	-	22	BBA			24			13	B.Voc (Banking and Finance)			7			5	B.SC(IT)			14			8	B.Com			10			7	BCA			81			60	MBA			29			25	MCA	25	15	16	22	14	15	MBA	26	26	27	24	25	24	BSC-IT	11	12	13	11	12	13	
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	BBA	23	23	23	17	22	22		
	B.Voc	3	3	4	2	3	3		

15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed	No									
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:- <table border="1"> <thead> <tr> <th>S.No.</th> <th>Course</th> <th>Whether Accredited</th> <th>Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	S.No.	Course	Whether Accredited	Period of Accreditation					No	
S.No.	Course	Whether Accredited	Period of Accreditation								
15.3	Other Accreditations, if any	Not Applicable									
15.4	Any other information (including special achievements by the University which may be relevant for the University)	Two students of SRMUS represented the Sikkim State Foot ball team.									

16. Strength and Weaknesses of the University

16.1	Strengths of the University	<ol style="list-style-type: none">1. Skill based courses offered2. Project based teaching methodology3. Excellent student support services4. Qualified, experienced and committed faculty	
16.2	Weaknesses of the University	<p>The university is located in the hilly terrain with extreme weather conditions. The university is in the formative years.</p>	

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.srmus.ac.in

Signed and Sealed by the Head of the Institution

Name and Signature of the Expert Committee