

SHRI RAMASAMY MEMORIAL UNIVERSITY SIKKIM

**CHECK LIST WHILE SUBMITTING THE PROCEEDINGS OF
THE VIVA-VOCE EXAMINATION**

01.	Original Proceedings of the Viva-Voce Examination signed by all the members of the Oral Board	YES / NO
02.	Attendance / Participants list (original)	YES / NO
03.	Covering letter duly signed by the supervisor	YES / NO
04.	Notification (copy)	YES / NO
05.	Communication sent (Enclose the list of address to which the notification was given / sent	YES / NO

Signature of the Supervisor

Verified Checked and found correct

Controller of Examinations